



**POLK COUNTY
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Frederick R. Heid
Superintendent

August 9, 2022

TO: Principals
FROM: Dwight Marsh, Director Maintenance Services *DJM*
THRU: Angela Usher, Assistant Superintendent Facilities & Operations *AU*
RE: Asbestos Hazard Emergency Response Act
"Notice to Building Occupants and Parents"

We are required by the federal regulation Asbestos Hazard Emergency Response Act (AHERA) to inspect all schools that have asbestos containing materials (ACM). This regulation requires that schools containing asbestos materials be inspected initially and then re-inspected every three years thereafter. Each school should have a copy of all inspection booklets in the school's Asbestos Management Plan File.

In addition, the Environmental Protection Agency (EPA) requires that each year the Local Education Agency (LEA) notify in writing to parents, teachers, and students of the availability of Management Plans (results of inspection) for asbestos identified in each school. Pursuant to section 40 CFR 763.93(e) (12) (g) (4), this notice shall be dated and identified by school/facility.

Subsequent EPA guidance suggest that the most acceptable form of notification is to have the notice placed on school letterhead, dated, signed by the school administrator and issued to each student and parent, i.e. school newsletter. Specific text is required in this notice. A copy of the text is attached for you in English and Spanish and is also available at <http://thehub.polk-fl.net/docs/> Click on Environmental Services then Asbestos. Insert your school name where indicated then prepare and issue the notice as suggested. Include a copy of the notice in your school's Asbestos Management Plan File and **forward a copy to Tracy Hannah, Maintenance Services via e-mail (preferably), fax (863-519-3738) or through the courier to Route E no later than October 17, 2022.**

cc: Frederick R Heid, Superintendent

STUDENTS FIRST



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